

## MOU Section 7: Reporting Misuse of Grant Funds

The club must report any potential and real misuse or mismanagement of grant funds to the district. This reporting fosters an environment in the club that does not tolerate the misuse of grant funds.

### Summary

The misuse or mismanagement of grant funds, whether potential or substantiated, must be reported to the district. Districts must actively work to prevent misuse and mismanagement, and to investigate any allegations.

Districts should establish guidelines for conducting investigations fairly and consistently, but because each situation is unique, procedures might need to be adjusted as an investigation proceeds. Districts should forward all reports of misuse or mismanagement to The Rotary Foundation, which will work with the district and club to resolve the matter.

### Best Practices

- Involve several club members in the grant to ensure transparency.
- Create a process for reporting misuse or mismanagement of funds and make it known to all members.

### Authorization and Agreement

This memorandum of understanding is an agreement between the club and the district and acknowledges that the club will undertake measures to ensure the proper implementation of grant activities and proper management of Foundation grant funds. By authorizing this document, the club agrees to comply with all of the conditions and requirements of the MOU.

On behalf of the Rotary Club of Southlake, the undersigned agree to comply with all of the conditions and requirements of the MOU for Rotary year 2015-16 and will notify Rotary International District 5790 of any changes or revisions to club policies and procedures related to these requirements.

Club President: Juli Bledsoe      Club President-Elect: -  
Term: 2015-2016      Term: 2015-2016

Name: Juli Bledsoe      Name: -

Signature: Juli Bledsoe      Signature: -

Form **990-N**  
 Department of the Treasury  
 Internal Revenue Service

**Electronic Notice (e-Postcard)**  
 for Tax-Exempt Organizations not Required To File  
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OMB No. 1545-2085

**2013**

Open to Public Inspection

**A** For the 2013 calendar year, or tax year beginning 7/1/2013, and ending 6/30/2014.

**B** Check if applicable

Terminated, Out of Business

Gross receipts are normally \$50,000 or less

**C** Name of organization: ROTARY INTERNATIONAL  
 d/b/a: Rotary Club of Southlake Southlake Noon Rotary

P O Box 92103  
Southlake, TX, US, 76092

**D** Employer Identification Number  
11-3786293

**E** Website:

**F** Name of Principal Officer: Drew Greaves

502 E Ash Lane  
Euless, TX, US, 76039

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