

Sharron Miles

From: Wilson, Michael <mwilson@carterbloodcare.org>
Sent: Wednesday, May 25, 2016 10:58 AM
To: Sandy; 'Sharron Miles'
Cc: 'Henry Harper'
Subject: RE: Documentation for grant

I also sent a screen shot of the account transaction yesterday. Thx. Mike

From: Sandy [<mailto:sdelara@verizon.net>]
Sent: Wednesday, May 25, 2016 11:21 AM
To: 'Sharron Miles'
Cc: 'Henry Harper'; Wilson, Michael
Subject: Documentation for grant

Hi Sharron

I wanted to make sure we have sent you in what you need. The documentation for the Keller Rotary grant would have come from Henry Harper, the one who takes care of the finances for our club.

The purchase of the 3 Shetlerboxes was made via debit card connected to the bank account, so we don't have a credit card statement. Henry (Hank) said he sent you a screenshot of the online bank transaction. He is not comfortable sending the entire bank statement. Are we good?

Sandy de Lara
Keller Rotary Club
817-337-4867

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Sharron Miles

From: Wilson, Michael <mwilson@carterbloodcare.org>
Sent: Monday, May 23, 2016 10:58 PM
To: Sharron Miles
Cc: sdelara@verizon.net; Jana Prock; Richard Sherman
Subject: Re: Rotary District Grant- Documentation needed to close the grant.

Our credit card is tied to our foundation checking account so there is no check issued to pay the credit card charge. There will also be no record of a check clearing.

However, we can provide an account statement which reflects the shelter box credit card charge being deducted directly from our foundation funds.

Mike.

Sent from my iPhone

On May 23, 2016, at 8:51 PM, Sharron Miles <smilesrotary5790@gmail.com> wrote:

Hi Sandy,

When checking your grant tonight, I noticed that the shelterbox invoices state that the invoice was paid by **credit card**.

I need you to provide the following items so we can close the grant out:

- a copy of the credit card statement showing the purchases
- a copy of the check used to pay the credit card statement
- a copy of your club bank statement showing the check cleared.

I think this will close the grant.

Governor Secord has pushed back the date for all grants to be closed, and I would appreciate it if you can get these items to me by next Tuesday.

Sharron
817-832-8066

<image001.png>
PDG Sharron Miles
Rotary District 5790

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