

Anaheim Hills Rotary Club



November 1, 2016

Dear Educator,

The Anaheim Hills Rotary Club (AHRC) is pleased to invite you to apply for funding in connection with our STEP (Supporting Teaching and Educational Programs) Project. STEP is funded by our Club but we are honored to have received matching grants from Rotary International and Rotary District 5320, which allows us to increase the number of award recipients.

STEP makes possible many learning programs that otherwise would not have been feasible due to lack of funding. Since STEP's inception four years ago, thousands of dollars have been awarded for a variety of new teaching programs and classroom needs.

Included in this disc is the STEP Award Application, and below are some important items to note:

- The maximum fund available for an individual application is **\$500**. You are welcome to submit multiple applications; each application will be evaluated separately. There is no set limit to how many awards each school/learning institution can receive. Similarly, there is no restriction as to the area of learning. This past year, we awarded funds in a variety of areas, including the sciences, arts, communications, and special needs.
- In order to be considered for a STEP award, please be aware that your program/need must meet a **special requirement**. Our Club members must purchase the supplies and materials for each of the award winners. If there is another way in which our members can be an active participant in your project (e.g., helping to plant a garden), please provide us with that information.
- We will assign one of our Club members to be your school's liaison. He/she will assist with all aspects of the project.
- Award recipients must provide us with **2-3 photos** of the project in the school setting and the photos may be included on our Club's website, newsletter, and other promotional materials.
- Important Dates:
 - o **Application deadline - Friday, December 9, 2016**
 - o Announcement of STEP Award Recipients – Friday, January 6, 2017
 - o Target date for completion of STEP Award program (materials and supplies delivered to schools and learning centers) - Friday, February 10, 2017
- STEP Award Recipients will be invited to be our dinner guests and deliver a brief presentation of their projects at a Club meeting in the spring of 2017

Thank you in advance for participating in our STEP project and for your ongoing commitment to educational excellence and learning. Our Committee looks forward to receiving your application(s)!

Sincerely,

Stacey Giannoulis, Vocational Service Director