



**ROTARY INTERNATIONAL
DISTRICT 5790**

TO: District 5790 Grants Subcommittee Chair

Dan Steele

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(940) 328-5903

FROM: DATE:

Signed copies must accompany a Grant Application

Annually, the district grant committee reviews grant applications that have been submitted by clubs on www.matchinggrants.org by a July 31st deadline. Appropriate signatures on **THIS PAGE AND THE FOLLOWING 8 PAGES OF THIS DOCUMENT** must be uploaded with your application at [www.m HYPERLINK "http://www.matchinggrants.org/"](http://www.matchinggrants.org) a HYPERLINK ["http://www.matchinggrants.org/"](http://www.matchinggrants.org) to be considered.

(Note: a second deadline of October 1st, may be set pending remaining availability of matching funds)

The Rotary Foundation returns District Designated Funds to District 5790 in the form of District and Global Grants. In order to be eligible to receive applicable portions of these grants, clubs must have at least two members (with one member being the President-Elect) attend an annual Grant Management Seminar and after Board approval, sign the Club Memorandum of Understanding and related documents and ensure that the signed documents are uploaded with each grant applications on www.matchinggrants.org by the Grant Committee deadline of July 31st.

As part of the club qualification process for receiving District Designated Funds (DDF) for District Grants and Global Grants, the Board of Directors of the Rotary Club of [Ft. Worth East](#) has approved the attached Club Memorandum of Understanding (MOU), District Addendum to the MOU, Club Financial Management Plan, and Club Misuse or Mismanagement Plan.

The following club members have attended a Grant Management Seminar:

Name: David R. Hinshaw

Name: Troy McKnight

Club Misuse or Mismanagement Plan For District 5790

Club Name: Rotary Club of Ft. Worth East

Club Number: 1785

An allegation of misuse or mismanagement of The Rotary Foundation (TRF) grant funds whether such funds were received directly from the Foundation, via this District, or another District may be made by a Rotarian, beneficiary, cooperating organization, or any other individual involved in or aware of grant activities. Such an allegation should be made in writing and sent to the District 5790 Rotary Foundation Committee Chair (DRFCC) as soon as possible. Assistance in communicating with the DRFCC can be obtained by contacting the Rotary District

5790 Secretary listed in the Rotary International North Texas District 5790 Directory or by utilizing the Rotary District 5790 website ([www. HYPERLINK "http://www.rotary5930.org/" R HYPERLINK "http://www.rotary5930.org/" otary5790 HYPERLINK "http://www.rotary5930.org/" .o HYPERLINK "http://www.rotary5930.org/" rg](http://www.rotary5930.org/)) to obtain the DRFCC email address, physical address, and/or telephone number(s).

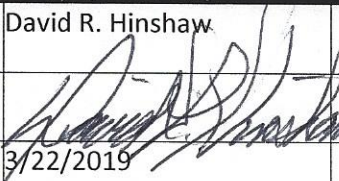
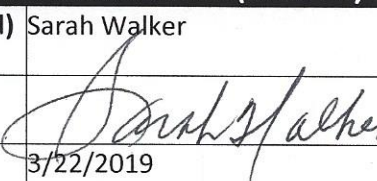
Upon receipt of an allegation, the DRFCC shall promptly inform the District Governor (DG) and the appropriate District Sub-committee Chair which may include the District Rotary Foundation Global Grants Committee Chair, District Rotary Foundation Global Scholar Committee Chair, or District Rotary Foundation District Grant Committee Chair as applicable of the alleged misuse or mismanagement. The DRFCC will also notify the District Stewardship Management Team Committee Chair, and TRF as necessary.

As directed by the DG, either the DRFCC or an investigative District leadership committee member shall be appointed by the DG to investigate the allegation and to report findings of fact, opinions, and recommendations to the DG and DRFCC within 30 days of appointment, unless such period is extended by the DG. The DRFCC shall consult with the DG regarding the report and shall then determine the appropriate corrective actions, if any, to be taken. The DRFCC shall report on the matter to TRF, indicating how the District has acted to resolve the allegation.

The DRFCC shall be responsible for tracking, reporting, and retaining all supporting documentation for any and all such allegations, including the status of reporting to DG & TRF.

Reports of investigations and actions taken as reported to TRF shall be maintained in the District Office for a period of five years from the date such information is forwarded to TRF. Access to such reports shall be limited to the current DG, DRFCC, and RI unless the DG directs otherwise.

This policy shall be posted on the District Website and included as a topic at all Grant Management Seminars.

Club President (2018-19)		Club President Elect (2018-19)	
Name (Printed)	David R. Hinshaw	Name (Printed)	Sarah Walker
Signature		Signature	
Date	3/22/2019	Date	3/22/2019