



District Grant Application

Rotary Club of: Newport-Balboa	Date: June 15, 2024
Project Name/Title: Teacher Grants	
Project Leader Name: Niki Willhoit	Phone #: 949-246-4915
Project Leader Email: nikiwillhoit@gmail.com	

1. Please provide a brief description of the project, and indicate the project beneficiaries (who is being served?):

Our club members will work closely with the teachers at Rea Elementary, Wilson Elementary, and Pomona Elementary (Newport-Mesa School District) to explain this program and the application process for the teacher grants at the beginning of the school year 2024. A grant application will be provided to our club by each teacher applying for a grant that identifies the project and materials they wish to request funding for. Applications will spell out how the funds will be used, how the students will benefit, and the anticipated timeline for their projects. Teacher grants are used for books, puzzles, playground equipment, musical instruments, garden supplies, etc. - The only limit on these grants is the teacher's imagination! Both the teachers AND their students benefit from this project for years to come!! Upon completion of these grants we will also invite the teachers to one of our club meetings in April 2025 to share their projects with the club.

2. Indicate the project start and end dates: *(The project may not begin prior to the district receiving approval from TRF. Reimbursements for earlier expenses are not eligible. Projects must have an end date no later than the end of the Rotary year.)*

Project start date:	upon approval
Project end date:	April 30, 2025

3. Project location (select one): **Community** **Mexico**
(If the project is in Mexico, will there be a Rotary club from Mexico involved in the project? If so, indicate the name of the Rotary club and explain the members' involvement.)

Costa Mesa, California, USA

4. List the project funding amounts *(Club contribution must be equal to or greater than the amount requested from the district):*

Club contribution:	\$	4,500
District DDF (amount requested from district):	\$	4,500
Other participating clubs - list club name(s) and contribution amount(s) below:		
	\$	
	\$	
Grant Project - Total	\$	9,000



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5. **Indicate whether there is other involvement and financial support** *(If non-Rotary organizations will be involved in your club project, please describe the involvement and any financial support you are receiving for the project – for example, in-kind contributions, discounts, cash donations):*

Teachers and other staff from Rea Elementary, Wilson Elementary, and Pomona Elementary (Newport-Mesa School District) work with us on applying for the teacher grants. No other financial support involved.

6. **Describe the participation of club members** *(Your club members must be actively involved in this project. Please indicate how many members of your club will participate in this project and describe their activities):*

Rotarians from our club will review and evaluate the teacher grant requests and a committee of 8-10 Rotarians will choose the grants to be funded. Club members will also actively participate in other activities permitted by the schools.

7. **Describe how funds will be safeguarded and tracked** *(If funds are to be distributed to a partner in Mexico who will be responsible for the funds? How will transfers of funds to Mexico be handled?):*

Money will be deposited in club bank account.

8. **Describe how your club will use the project funds (list the types of expenses / items to be purchased):**

The funds will be used for teacher grants - The grants selected by our club will be awarded and materials purchased by the teachers and then reimbursed upon receipt of the supporting documentation and receipts.