



ENGLISH (EN)

MEMORANDUM OF UNDERSTANDING

between

ROTARY CLUB OF KAMPALA NORTH, UGANDA

and

ROTARY CLUB OF CATARAQUI-KINGSTON, ~~USA~~^{to} CANADA ^{by}

and

SCHOOL OF AGRICULTURAL SCIENCES, MAKERERE UNIVERSITY, UGANDA

1. SUBJECT

Global Grant #GG1745467 in SIRIBA, UGANDA

2. PURPOSE

A cooperating organization is any reputable non-Rotary organization or academic institution that provides expertise, infrastructure, advocacy, training, education or other support for the grant. Cooperating organizations must comply with all reporting and auditing activities required by the Rotary Foundation and provide receipts and proof of purchase as required. This document serves to establish a framework of cooperation and agreement between the aforementioned parties as it pertains to the implementation of a project financed by a Rotary Foundation Global Grant.

3. PRIMARY CONTACTS

	HOST PARTNER	INTERNATIONAL PARTNER	COOPERATING ORGANIZATION
Name	ROTARY CLUB OF KAMPALA NORTH, KAMPALA	ROTARY CLUB OF CATARAQUI-KINGSTON	SCHOOL AGRICULTURAL SCIENCES, MAKERERE UNIVERSITY, KAMPALA
Address	P.O.BOX 5362 KAMPALA, UGANDA	P.O.BOX 1964, KINGSTON, ON K7L 5J7, USA ^{to} CANADA	PO.BOX 7062, KAMPALA UGANDA
Phone	+256 777 753 566	613-542-5371	+256-773-155-702
Email	Pennymbabazi14@gmail.com	billgrayrotary@gmail.com	johnnymugisha@gmail.com

4. UNDERSTANDINGS

- A. All parties affirm that Global Grant #GG1745467 is initiated, controlled, and managed by the Rotary clubs and/or districts involved in the project.
- B. ROTARY CLUB OF KAMPALA NORTH and ROTARY CLUB OF CATARAQUI-KINGSTON affirm that SCHOOL OF AGRICULTURAL SCIENCES, MAKERERE UNIVERSITY is reputable and responsible and acts within all governing laws of the project country.
- C. All parties acknowledge that Global Grant #GG1745467, if approved, will be awarded to ROTARY CLUB OF KAMPALA NORTH and ROTARY CLUB OF ~~CATARAQUI~~ and not to SCHOOL OF AGRICULTURAL SCIENCES, MAKERERE UNIVERSITY. ~~CATARAQUI-KINGSTON~~
- D. All project funds will be in the custody of the partner Rotarians and will not be managed by SCHOOL OF AGRICULTURAL SCIENCES, MAKERERE UNIVERSITY.
- E. SCHOOL OF AGRICULTURAL SCIENCES, MAKERERE UNIVERSITY is expected to work by The Rotary Foundation grant terms and condition.

5. ROTARY CLUB OF KAMPALA NORTH SHALL:

- A. Undertake responsibility to manage the grant, line budgets and coordinate implementation of all planned activities to achieve set objectives and targets
- B. Set up and manage the grant account;
- C. Manage the grant funds in collaboration with the International Partner
- D. Maintain accurate and appropriate accounting records to support permissible expenditure charged to the grant funds;
- E. Provide timely narrative and financial reports to both RCKN administrative structures, international partner, and the Rotary Foundation;
- F. Facilitate the formation and training of; Village Health Teams (VHTs), Village Health Volunteers (VHVs), Vocational Training Teams (VTTs) and Change Agents (CAs);
- G. Identify potential trainers for all the 6 thematic components of the project;
- H. Facilitate cooperating organisation to meet their travel, accommodation, meals, and incidental expenses while undertaking their tasks;
- I. Undertake procurement of all required items and services during project implementation;
- J. Endeavour to raise contributions to meet their participation in the project in form of in-kind, service or volunteer depending on existing skills for individuals, community and cooperating organisations;
- K. Carry out M&E to inform strategy and tactical changes throughout the project;
- L. Publicise the project locally in the mass media; at the District Conference and Rotary Convention;



and online;

M. Lead in the preparation and submission of grant reports to TRF and other partners.

6. ROTARY CLUB OF CATARAQUI-KINGSTON SHALL:

- A. Work on line with the Local Partner in coordinating the project and giving "no objection" to key project management and implementation decisions;
- B. Undertake to explore possibilities of other forms of cooperation, such as volunteer visits, conferences, training courses not necessarily planned for under the grant;
- C. Provide advice and counsel on the possible ways to effectively implement the grant based on past experiences and best practices;
- D. Work with Kampala North in submitting reports to TRF and other partners.

7. SCHOOL OF AGRICULTURAL SCIENCES, MAKERERE UNIVERSITY SHALL:

- A. Provide training to the community in agricultural related aspects of the project;
- B. Prepare and submit training reports;
- C. Guide the Rotarians in aspects to focus on while providing general oversight;
- D. Join the Rotarians in the periodic monitoring visits as required

[COOPERATING ORGANIZATION RESPONSIBILITY]

8. MODIFICATION

Modifications within the scope of this documentshall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, and approved by The Rotary Foundation prior to any changes being performed.

9. CONFLICT OF INTEREST

Any real or perceived conflicts of interest must be disclosed to The Rotary Foundation, including any Rotarians serving as paid staff or board of directors for the cooperating organization.

10. SIGNATURES

By signing below, the aforementioned parties agree to the terms of this memorandum of understanding.

The block contains three handwritten signatures in blue ink. The first signature on the left is stylized and appears to be 'D. Hany'. The second signature in the middle is 'William'. The third signature on the right is more complex and appears to be 'J. K. K.'.

ROTARY CLUB OF KAMPALA NORTH

ROTARY CLUB OF CATARAQUI-KINGSTON

Johnny Mugisha

SCHOOL OF AGRICULTURAL SCIENCES, MAKERERE UNI.

23rd. 01. 2017

DATE

Jan. 30, 2017

DATE

17.01.2017

DATE

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